



## COVID-19 SAFETY PLAN

As part of our efforts to help reduce the spread of the Novel Corona Virus (Covid-19) we have put the following regulations in place:

- We have reconfigured our interior space to allow for one way traffic only with helpful floor indicators and wall signage to indicate a safe social distance of 2 metres and further signage indicating a maximum occupancy limit of 6 persons.
- All items purchased in-house are now available for take-away only while all indoor seating has been temporarily removed to further allow for safe distancing.
- Our outside patio area has been reconfigured to allow our patrons to enjoy the sunshine whilst remaining 2 meters apart. Alternate adjoining tables have been decommissioned, as designated by large orange 'X's and their chairs removed. Supplemental shaded seating has been added to offset the loss of the adjoining tables.

Additional measures have been put into place in the form of:

- Our shiny new Plexiglas barriers that now adorn our checkout area
- To ensure minimal unintentional customer interaction, the cashier station has been reduced to 1 open till at a time, thereby negating the need for customers to 'leapfrog' one another.
- The customer coffee reception area has been moved to the end of the coffee bar to allow easy flow of traffic upon exiting the store and a suitably large waiting area for those getting specialty drinks from the coffee bar.
- All commonly touched surfaces are receiving additional cleaning sessions throughout the day and are now addressed as a special part of our overnight janitorial services.

For the protection of both our patrons and our valued staff members ask that should anyone experiencing COVID-19 related symptoms not enter the premises. **While current government guidelines do not require that everyone wear masks indoors, all store personnel do wear face masks and we kindly encourage all patrons to do the same.** All new and incumbent staff members have been verbally informed of our new regulations and have been trained accordingly.

Lori T. Cooke

General Manager

September 23, 2020